



ADAMS COUNTY COMMUNICATIONS CENTER AUTHORITY

ADCOM 911 | 7321 Birch Street, Commerce City, CO 80022

LETTER OF BUDGET TRANSMITTAL

January 30, 2025

To: Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Attached is a copy of the 2025 budget for the Adams County Communication Center Authority. (#67260) in Adams County, submitted pursuant to Section 29-1-113, C.R.S. For 2025 the primary services to be rendered by the Adams County Communication Center will be emergency telephone answering (E911) and public safety dispatch services. This budget was adopted on December 19, 2024, and is based on a modified accrual basis.

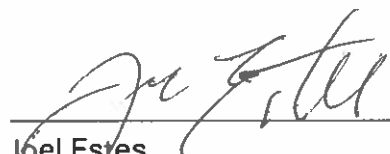
The Adams County Communications Center uses two primary funds, a general or operating fund and capital fund.

The general fund budget is the primary operating budget and is used solely for the day-to-day operations of the center. The primary expenditures are labor, employee benefits, maintaining communications systems and general administrative costs.

The capital fund is reserved for large-scale infrastructure projects. For the upcoming year, the capital fund will primarily be used for the continuation of the tower upgrades, new building construction completion final payment, and ESInet integration.

If there are any questions concerning this budget, please contact Joel Estes at 303-227-7119, 7321 Birch St., Commerce City, CO 80022.

I, Joel Estes, Executive Director, hereby certify that the enclosed is a true and accurate copy of the adopted 2025 budget for the Adams County Communication Center Authority.



Joel Estes
Executive Director



www.adcom911.org



303.289.2235



303.287.2942

**BOARD OF DIRECTORS
ADAMS COUNTY COMMUNICATIONS CENTER AUTHORITY (ADCOM)**

A CERTIFIED RESOLUTION ADOPTING A BUDGET FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025 AND ENDING ON THE LAST DAY OF DECEMBER 2025, AND APPROPRIATING SUMS OF MONEY TO, AND AUTHORIZING EXPENDITURES FROM, THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH IN THE BUDGET FOR FISCAL YEAR 2025.

WHEREAS, on or before October 15, 2024, the Budget Officer for the Adams County Communications Center Authority (“Adcom”) prepared and submitted to Adcom’s Board of Directors a proposed budget for fiscal year 2025 (“2025 Budget”);

WHEREAS, upon due and proper notice, published and posted in accordance with the law: 1) the proposed 2025 Budget was open for inspection by the public at Adcom’s administrative offices; 2) a public hearing was held on December 19, 2024; and 3) interested taxpayers were given the opportunity to file or register any objections to the proposed 2025 Budget prior to or during the public hearing;

WHEREAS, no objections were filed or registered prior to, or voiced during, the public hearing;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues, so that the proposed 2025 Budget remains in balance, as required by law;

WHEREAS, it is not only required by law, but also necessary to appropriate revenues to and from Adcom’s funds for the purposes described in the proposed 2025 Budget, and summarized below, to meet the estimated expenditures for 2025.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ADCOM:

Section 1. Adoption of 2025 Budget. The attached 2025 Budget, as originally submitted, and as amended by the Adcom Board, is approved and adopted as the budget of Adcom for fiscal year 2025.

Section 2. Appropriation of Money to and Expenditure of Money from the Various Funds. The sums of money set forth in the 2025 Budget are hereby appropriated to each fund, and the expenditures from each fund are hereby authorized, for the purposes stated in the 2025 Budget, which appropriations and expenditures are summarized as follows:

General Fund:	Revenues \$12,462,643	Expenditures \$12,462,643	Net Carryover \$3,697,523
Capital Fund (Certificates of Participation):	Revenues \$4,744,402	Expenditures \$5,191,102	Net Carryover \$1,014,038
Totals:	\$17,207,045	\$17,653,745	\$4,711,561

ADAMS COUNTY COMMUNICATIONS CENTER AUTHORITY
SUPPLEMENTAL SCHEDULE TO 2025 BUDGET FINANCED
PURCHASE OF AN ASSET (CERTIFICATES OF PARTICIPATION)

The following table summarizes the Adams County Communication Center Authority's existing financed purchase of an asset (Certificates of Participation) obligation.

Financed Purchase of an Asset Involving Real Property:

None

Financed Purchase of an Asset Not Involving Real Property:

ADCOM New Administration Building	Total Maximum Payment Liability Over Entire Term of Agreement	Total 2025 Payment Due (Principle & Interest)
TOTAL:	\$10,653,587.90	\$361,812.50

ADOPTED this 19th day of December 2024.



Jim May, Chairman

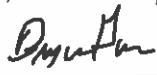
ATTESTED:



Brycen Garrison, Board Secretary/Treasurer

CERTIFICATION

I, Brycen Garrison, the Secretary/Treasurer of the Board of Directors of the Adams County Communications Center Authority, do hereby certify that the attached 2025 Budget is a true and accurate copy of the finalized 2025 Budget adopted by unanimous vote of the Board of Directors during a duly noticed public hearing held on December 19, 2024, at which a quorum of the Board was present.

By:  12 / 19 /
2024
Brycen Garrison, Board Secretary/Treasurer Date

Adams County Communications Center (LGID#67260)
2025 General Fund Budget

	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Estimate</u>	<u>2025 Budget</u>
Revenues					
Assessments					
Member Entities	\$5,539,781	\$5,561,462	\$5,829,335	\$6,393,044	\$7,034,106
Non-Member agencies		\$0	\$0	\$0	\$0
E911 Reimbursement	\$2,618,976	\$2,876,375	\$4,126,436	\$4,623,395	\$5,206,663
Tower leases	\$145,004	\$117,628	\$94,359	\$105,935	\$115,331
Technical Services	\$5,100	\$16,595	\$6,064	\$15,000	\$15,000
Interest and CC Rebate	\$161	\$746	\$1,369	\$7,000	\$9,000
Grants Received					
Other Income	\$91,777	\$128,609	\$79,090	\$64,385	\$82,541
Total Revenues	\$8,400,799	\$8,701,415	\$10,136,653	\$11,208,759	\$12,462,641
Expenditures					
Salaries	\$5,970,211	\$5,941,583	\$6,954,570	\$7,297,127	\$8,659,645
Employee Benefits	\$1,588,630	\$1,688,580	\$1,910,665	\$2,924,926	\$2,815,772
Building & Grounds Maintenance	\$137,214	\$122,051	\$180,643	\$169,093	\$163,400
Equipment Maintenance	\$139,535	\$104,901	\$76,274	\$201,935	\$115,255
Property Insurance	\$0	\$68,959	\$74,480	\$124,680	\$153,353
Administrative	\$269,473	\$272,325	\$155,256	\$164,003	\$208,431
Professional fees	\$185,427	\$170,413	\$174,209	\$179,784	\$190,987
Communications	\$14,056	\$26,715	\$17,986	\$17,215	\$25,800
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Training	\$62,407	\$53,381	\$123,994	\$130,000	\$130,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Principal					
Interest					
Total Expenditures	\$8,366,953	\$8,448,908	\$9,668,073	\$11,208,759	\$12,462,643
Excess/Deficiency	\$33,846	\$252,507	\$468,580	\$0	(\$2)
Fund balance beginning of year	\$3,092,590	\$3,076,436	\$3,278,943	\$3,697,523	\$3,697,523
Transfers					
To Capital Fund	(\$50,000)	(\$50,000)	\$0	\$0	\$0
Fund balance end of year	\$3,076,436	\$3,278,943	\$3,697,523	\$3,697,523	\$3,697,521

Adams County Communications Center (LGID#67260)
2024 Capital Fund Budget

	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Estimate</u>	<u>2025 Budget</u>
Revenues					
Member Assessments	\$166,359	\$232,518	\$322,096	\$235,009	\$244,260
Non-Member	\$0	\$0	\$0	\$0	\$0
E911 Reimbursements	\$3,004,440	\$4,619,620	\$6,394,068	\$5,736,970	\$4,499,842
Interest	\$935	\$15,825	\$49,114	\$300	\$300
Other Income	\$16,237	\$0	\$71,247		
Total Revenues	\$3,187,971	\$4,867,963	\$6,836,525	\$5,972,279	\$4,744,402
Expenditures					
Administrative	\$253	\$675	\$186,445	\$185,009	\$691,260
Capital Outlay		\$7,618,601	\$3,604,080	\$5,376,970	\$3,642,842
New Construction Costs			\$5,695,774		\$497,000
Debit Service:					
Principal	\$3,390,632	\$120,000	\$125,000	\$120,000	\$120,000
Interest	\$70,000	\$240,511	\$234,582	\$240,000	\$240,000
Amortization of debt premium	\$145,082				
Total Expenditures	\$3,605,967	\$7,979,787	\$9,845,881	\$5,921,979	\$5,191,101
Excess/Deficiency	(\$417,996)	(\$3,111,824)	(\$3,009,355)	\$50,301	(\$446,699)
Other financing sources/(uses):					
Proceeds from debt issuance	\$6,735,000				
Premium on debt issuance	\$617,409				
Cost of debt issuance	(\$243,007)				
Transfers-internal activities					
Total Other Sources	\$7,109,402	\$0			
Fund balance beginning of year	\$840,209	\$7,531,615	\$4,419,791	\$1,410,436	\$1,460,737
Fund balance end of year	\$7,531,615	\$4,419,791	\$1,410,436	\$1,460,737	\$1,014,038